



GARLAND

NOTICE OF MEETING CITY OF GARLAND, TEXAS

**Parks and Recreation Advisory Board
Work Session Room of City Hall
William E. Dollar Municipal Building
200 North Fifth Street
Garland, Texas
March 6, 2024 at 7 p.m.**

A meeting of the Parks & Recreation Advisory Board of the City of Garland, Texas will be held at the aforementioned location, date, and time to discuss and consider the following agenda items.

AGENDA:

1. APPROVAL OF MINUTES

- a. **Consider approval of the Parks and Recreation board minutes for the February 7, 2024, meeting.**

2. PUBLIC COMMENTS

Persons who desire to address the Committee on any item on the agenda are allowed three minutes to speak. Testimony may be held until the item is considered or given at the beginning of any committee meeting. Invited testimony may also occur at any time, subject to a request of the Member of the Committee and with the approval of the Committee Chairperson.

3. ITEMS FOR INDIVIDUAL CONSIDERATION

a. Chair Announcements

The Chair may recognize attendees or accomplishments, and make announcements regarding Parks and Recreation events or other matters of interest to citizens, including but not limited to listed items. There will be no board discussion or votes on these matters.

b. Consider the recommendation of Youth Programs Standards of Care

c. Parks Foundation Update

d. Historical Signage Program Presentation

e. Recreation Supervisor Report

f. South Garland Little League and Ball Park Buns Grant

g. Capital Improvement Projects and Studies - Design & Development Division Update

h. Visit Garland, Special Events & Downtown Development Update

i. Recreation Division Update

j. Park Division Update

4. FUTURE AGENDA ITEMS

5. ADJOURN



GARLAND

2023 Parks & Recreation Advisory Board

1. 1. a.

Meeting Date: 03/06/2024

Item Title: APPROVAL OF MINUTES

Summary:

Consider approval of the Parks and Recreation board minutes for the February 7, 2024, meeting.

Attachments

Temp Minutes 2-7-2024

DRAFT



GARLAND

MINUTES

The Parks & Recreation Board of the City of Garland convened in regular session at 7:00 p.m. on February 7, 2024, in the Work Session Room, 200 North Fifth Street, Garland, Texas, with the following members:

- Present:** Jerry Carter, Chair
Nancy Janssen, Board Member
Jason Aguirre, Board Member
David Morehead, Board Member
David Parrish, Board Member
Richard Valle, Board Member
- Absent:** Molly Bishop, Vice Chair
Tamara Aquino, Board Member
Don Koerner, Board Member
- Staff Present:** Matt Grubisich, Parks Director
Mark Ellender, Landscape Architect
Yvonne V. Naser, Staff

AGENDA:

1. APPROVAL OF MINUTES

- a. Consider approval of the Parks and Recreation board minutes for the December 6, 2023, meeting.**

Motion was made by Board Member David Parrish, and seconded by Board Member Jason Aguirre that the minutes of December 6, 2023 be approved as submitted.

Vote: 5 - 0

2. PUBLIC COMMENTS

No public comments

Persons who desire to address the Committee on any item on the agenda are allowed three minutes to speak. Testimony may be held until the item is considered or given at the beginning of any committee meeting. Invited testimony may also occur at any time, subject to a request of the Member of the Committee and with the approval of the Committee Chairperson.

3. ITEMS FOR INDIVIDUAL CONSIDERATION

- a. Recreation Supervisor Report**

Pulled - Item will be on the March 2024 agenda

- b. Wynn Joyce Park Update**

Mark Ellender, Landscape Architect, provided the Parks and Recreation board with an update and was available to answer questions.

- c. 2022-2023 Urban Forestry Activity Report**

Matt Grubisich, Parks Director, provided the Parks and Recreation board with a 2022-2023 Urban Forestry

Activity report and was available to answer questions.

d. 2023-2024 Urban Forestry Plan

Matt Grubisich, Parks Director, provided the Parks and Recreation board with a 2023-2024 Urban Forestry plan and was available to answer questions.

e. 2024 Proposed Capital Improvement Program

Matt Grubisich, Parks Director, provided the Parks and Recreation board members with an update on the proposed Capital Improvement Program and was available to answer questions.

f. Capital Improvement Projects and Studies - Design & Development Division Update

Mark Ellender, Landscape Architect, provided the Parks and Recreation board members with a monthly written report on the following: Capital Improvement Projects and Studies - Design & Development Division.

g. Visit Garland, Special Events & Downtown Development Update

Dana Lodge, CVB & Events Director, provided the Parks and Recreation board members with a monthly written report on the following: Visit Garland, Special Events & Downtown Development.

h. Recreation Division Update

D'Lee Williams, Recreation Director, provided the Parks and Recreation board members with a monthly written report on the following: Recreation Division.

i. Park Division Update

Christopher Lewis, Parks Maintenance Manager, provided the Parks and Recreation board members with a monthly written report on the following: Park Division

j. Communications/Enclosures

Parks and Recreation board members were provided with the following:

- a. Silver Scoop, February 2024

4. FUTURE AGENDA ITEMS

- 1. Security: Spring Creek Park

5. ADJOURN

The meeting adjourned at 8:55 p.m.



GARLAND

2023 Parks & Recreation Advisory Board

1. 3. a.

Meeting Date: 03/06/2024

Item Title: CHAIR ANNOUNCEMENTS

Summary:

Chair Announcements

The Chair may recognize attendees or accomplishments, and make announcements regarding Parks and Recreation events or other matters of interest to citizens, including but not limited to listed items. There will be no board discussion or votes on these matters.



GARLAND

2023 Parks & Recreation Advisory Board

1. 3. b.

Meeting Date: 03/06/2024

Item Title: CONSIDER THE RECOMMENDATION OF YOUTH PROGRAMS STANDARDS OF CARE

Summary:

Consider the recommendation of Youth Programs Standards of Care

Background/Additional Information:

ISSUE

Consider the recommendation of Youth Programs Standards of Care to meet the requirements of Texas Human Resources Code 42.041. Staff recommends approval of Youth Programs Standards of Care.

BACKGROUND

Texas Human Resource Code, Section 42.041(b) (14) establishes requirements to exempt recreational programs for children operated by municipalities from state child care licensing. In order to receive exempt status for elementary age (ages 5-13) and teen recreation programs, a municipality must adopt a youth program standards of care ordinance after a public hearing. Texas Human Resource Code, Section 42.041(b) (14) states the following: 14) an elementary-age (ages 5-13) recreation program operated by a municipality provided the governing body of the municipality annually adopts standards of care by ordinance after a public hearing for such programs, that such standards are provided to the parents of each program participant, and that the ordinances shall include, at a minimum, staffing ratios, minimum staff qualifications, minimum facility, health, and safety standards, and mechanisms for monitoring and enforcing the adopted local standards; and further provided that parents be informed that the program is not licensed by the state and the program may not be advertised as a child-care facility;

RECOMMENDATION

Staff recommends approval of Youth Program Standards of Care.

ATTACHMENT

Standards of Care 2024

Attachments

Standards of Care



City of Garland

Youth Program Standards of Care

The following Youth Program Standards of Care (“Standards of Care”) allow for exemption from state licensing by the City of Garland, Texas pursuant to Texas Human Resources Code §42.041(b)(14). The Standards of Care are intended to be minimum standards by which the City of Garland Parks and Recreation Department will operate the City's Youth Programs (“Programs”). The Programs operated by the city are recreational in nature and are not day care programs.

GENERAL ADMINISTRATION

1) Organization

- A. The governing body of the Programs is the City Council.
- B. Implementation of the Standards of Care is the responsibility of the Director and Department employees.
- C. These Standards of Care apply to all Programs.
- D. Each Garland recreation center will have available for public review a current copy of the Standards of Care.
- E. Parents will be provided a current copy of the Standards of Care, and a copy will be posted at the center.
- F. Criminal background checks will be conducted on prospective Program employees ages 18 and older. If results of that criminal check indicate that an applicant has been convicted of any of the following offenses, he or she will not be considered for employment:
 - (1) a felony or a misdemeanor classified as an offense against a person or family.
 - (2) a felony or misdemeanor classified as public indecency.
 - (3) a felony or misdemeanor violation of any law intended to control the possession or distribution of any controlled substance.
 - (4) any offense involving moral turpitude; or
 - (5) any offense that would potentially put youth participants or the city at risk.

2) Definitions

As used in these Standards of Care, the following words and phrases shall have the following meanings unless the context clearly indicates a different meaning:

- A. *City*: City of Garland, a Texas home rule municipality located in Dallas County, Texas.
- B. *City Council*: City Council of the City of Garland.
- C. *Department*: City's Parks and Recreation
- D. *Director*: The Recreation Director of the Department or their designee.
- E. *Employee(s)*: Term used to describe people who have been hired to work for the City and have

been assigned responsibility for managing, administering, or implementing some portions of the Programs.

F. *Parent(s)*: This term will be used to represent one or both parent(s) or adults who have legal custody and authority to enroll their child(ren) in Programs.

G. *Participant*: A youth whose parent(s) have completed all required registration procedures and determined to be eligible for a Program.

H. *Program* or *Youth Program*: City recreation programs consisting of the Standing Tall and Reaching for Success (STARS) Camp, the Duck Creek Adventure Camp, Fields Summer Camp, Granger Summer Camp, Hollabaugh Summer Camp and such other recreation programs operated from time to time by the Department where the participants are Youth.

I. *Program Leader* or *Leader*: A Department part-time employee who has been assigned responsibility to implement the Programs.

J. *Program Manual*: Notebook of policies, procedures, required forms, and organizational and programming information relevant to Programs.

K. *Program Site*: The recreation center where program is located.

L. *Program Supervisor* or *Supervisor*: The Department's full-time Recreation Specialist who has been assigned administrative responsibility for one or more of the Programs.

M. *Recreation Center*: One of six facilities operated by the City of Garland.

N. *Youth*: A child who is at least five (5) years of age but not older than thirteen (13) years of age.

O. *Recreation Manager*: The Recreation Manager of the Department or their designee.

3) Inspections/Monitoring/Enforcement

A. The Director or Recreation Manager will make visual inspections of the Program based on the following schedule:

- (1) Program will be inspected twice during the summer 8-week session.
- (2) Programs scheduled during winter break and spring break will be inspected once.
- (3) The inspection schedule of other Programs shall be determined when established and will be based on the duration of the Program.

B. Complaints regarding enforcement of the Standards of Care will be directed to the Supervisor. The Supervisor will be responsible to take the necessary steps to resolve the problems.

Complaints regarding enforcement of the Standards of Care and their resolution will be recorded by the Supervisor. Serious complaints regarding enforcement of the Standards of Care will be addressed by the Director and the complaint and the resolution will be noted.

4) Participation

A. Before a Youth can participate, a Parent must sign registration forms that contain:

- (1) The name, address, phone number of the Youth.
- (2) The name, address, and phone number of the Youth's Parent or Guardian.
- (3) The names and phone numbers of people to whom the Youth can be released.
- (4) A statement/description of the Youth's special problems or needs.
- (5) Emergency medical authorization.
- (6) Proof of residency when appropriate; and
- (7) A liability waiver.
- (8) Disciplinary action forms

5) Suspected Abuse

Program employees will report suspected child abuse or neglect in accordance with the Texas Family Code. In the case where a city employee is involved in an incident with a Youth that could be construed as child abuse, the incident must be reported immediately to the Recreation Manager or the Director. The Recreation Manager or Director will immediately notify the Police Department and any other agency as may be appropriate. Texas state law requires the staff of the Programs to report any suspected abuse or neglect of a child to the Texas Department of Protective and Regulatory Services or a law enforcement agency. Failure to report suspected abuse is punishable by fines up to \$1,000 and/or confinement up to 180 days. Confidential reports may be made by calling 1-800-252-5400.

STAFFING - RESPONSIBILITIES AND TRAINING

6) Youth Program Supervisor Qualifications

A. Supervisors will be full-time, professional employees of the city assigned to the Department and will be required to have all Program Leaders qualifications as outlined in Section 8 of these Standards of Care.

B. Supervisors must be at least 21 years old

C. Supervisors must have a bachelor's degree from an accredited college or university or equivalent work experience.

Acceptable degrees include:

(1) Recreation Administration or General Recreation.

(2) Physical Education; or

(3) Any other comparable degree plan that would lend itself to working in a public recreation environment.

D. Supervisors must have one years' experience planning and implementing recreational activities or 2 years without a degree.

E. Supervisors are required to undergo a background investigation.

F. Supervisors must have successfully completed a course in first aid, Cardiopulmonary Resuscitation (CPR), and AED based on either American Heart Association or American Red Cross standards.

7) Supervisor's Responsibilities:

A. Supervisors are responsible to administer the Programs' daily operations in compliance with the adopted Standards of Care.

B. Supervisors are responsible to recommend for hire, supervise, and evaluate Leaders.

C. Supervisors are responsible to plan, implement, and evaluate programs.

8) Youth Program Leader Qualifications:

A. Leaders will be part-time or temporary employees of the city assigned to the Department.

B. Leaders working with Youth must be age 18 or older.

C. Leaders should be able to consistently exhibit competency, good judgment, and self-control when working with Youth.

D. Leaders must relate to Youth with courtesy, respect, tolerance, and patience.

E. Leaders must have successfully completed a course in first aid, CPR, and AED based on either American Heart Association or American Red Cross standards.

F. Leaders must pass a background investigation.

9) Leader Responsibilities:

- A. Leaders will be responsible for providing Participants with an environment in which they can feel safe, can enjoy wholesome recreation activities, and can participate in appropriate social opportunities with their peers.
- B. Leaders will be responsible to know and follow all City, Departmental, and Program standards, policies, and procedures that apply to the Youth Programs.
- C. Leaders must ensure that Participants are released only to a Parent or an adult designated in writing by the Parent. A copy of the Department-approved plan to verify the identity of a person authorized to pick up a Participant if that person is not known to the Leader will be on file at the Recreation Center.
- D. Leaders are not allowed to post pictures or videos of campers on any personal social media platforms.

10) Training/Orientation:

- A. The Department is responsible for providing training and orientation to Program employees working with children and for specific job responsibilities. Supervisors will provide each Leader with a Program manual specific to Youth Programs.
- B. Program employees must be familiar with the Standards of Care as adopted by the City Council.
- C. Program employees must be familiar with the Program's policies including discipline, guidance, and release of participants as outlined in the Program Manual.
- D. Program employees will be trained in appropriate procedures to handle emergencies.
- E. Program employees will be trained in areas including City, Departmental, and Program policies and procedures, provision of recreation activities, safety issues, child psychology, and organization.
- F. Program employees will be required to sign an acknowledgement that they received the required training.

OPERATIONS

11) Staff-Participant Ratio

- A. The standard ratio of Participants to Leaders in the Programs will be 15 to 1. In the event a Leader is unable to report to work, a replacement will be assigned.
- B. Each Participant shall have a Program employee who is responsible for the Participant and who is aware of the Participant's habits, interests, and any special problems as identified by the Participant's Parent(s) during the registration process.

12) Discipline

- A. Program employees will implement discipline and guidance in a consistent manner based on the best interests of Program participants.
- B. There must be no cruel or harsh punishment or treatment.
- C. Program employees may use brief, supervised separation from the group if necessary.
- D. As necessary, Program employees will initiate discipline reports to the Parent(s) of Participants. Parents will be asked to sign discipline reports to indicate they have been advised about specific problems or incidents.
- E. A sufficient number and/or severe nature of discipline reports as detailed in the Program Manual may result in a Participant being suspended from the Program.
- F. In instances where there is a danger to Participants or Program staff, offending Participants will be removed from the Program Site as soon as possible.

13) Programming

A. Program employees will attempt to provide activities for each group according to the Participants' ages, interests, and abilities. The activities must be appropriate to Participants' health, safety, and well-being. The activities also must be flexible and promote the Participants' emotional, social, and mental growth.

B. Program employees will attempt to provide time periods that include:

- (1) Alternating active and passive activities.
- (2) Opportunity for individual and group activities.
- (3) Outdoor time each day as weather permits.

C. Program employees will be attentive and considerate of the participants' safety on field trips and during any transportation provided by the Program.

(1) During trips, Program employees supervising Participants must have immediate access to emergency medical forms and emergency contact information for each Participant.

(2) Program employees must have a written list of the Participants in the group and must check the roll frequently.

(3) Program employees must have first aid supplies and a guide to first aid and emergency care available on field trips.

14) Communication

A. Each age group will have communication availability to allow the age group to be contacted by Recreation Center personnel.

B. The Supervisor will make available the following phone numbers adjacent to a phone accessible to all Program employees at the Recreation Center:

- (1) Garland ambulance or emergency medical services
- (2) Garland Police Department
- (3) Garland Fire Department
- (4) Recreation Center
- (5) Numbers at which Parents may be reached
- (6) The phone number for the Program Site itself

15) Transportation

A. Before a Participant may be transported to and from the Program Site or other location by means of transportation provided by the city, a transportation form, completed by the Parent, must be filed with the Supervisor.

B. First aid supplies and a first aid and emergency care guide will be available in all Program vehicles that transport Participants.

FACILITY STANDARDS

16) Safety

A. Program employees will inspect Program areas daily to detect sanitation and safety concerns that might affect the health and safety of the Participants.

B. Buildings, grounds, and equipment on the Program site will be inspected, cleaned, repaired, and maintained to protect the health of the Participants.

C. Program equipment and supplies must be safe for the Participants' use.

- D. Program employees must have first aid supplies readily available in a designated location at each Program Site, during transportation to an off-site activity, and for the duration of any off-site activity. Program employees must have an immediately accessible guide to first aid and emergency care.
- E. Air conditioners, electric fans, and heaters at the Program Site must be mounted out of Participants' reach or have safeguards that keep Participants from being injured.

17) Fire

- A. In case of fire, danger of fire, explosion, or other emergency, Program employees' priority is to evacuate the Participants to a designated safe area.
- B. The Program Site will have an annual fire inspection and the resulting report will detail any safety concerns observed. The report will be forwarded to the Recreation Manager who will review and establish deadlines and criteria for compliance.
- C. All Program employees will be trained in the proper use of fire extinguishers as well as locations of fire extinguishers throughout the Recreation Center.
- D. Fire drills will be initiated at the Recreation Center based on the following schedule:
- (1) Summer Camps: A fire drill twice during the summer sessions.
 - (2) Winter and spring break camps: A fire drill once during the winter and spring sessions.
 - (3) Other Programs: The time and frequency will be determined at the time the Program is established and will be based on the duration of the Program.

18) Health

A. Illness or Injury

- (1) A Participant who is considered to be a health or safety concern to other Participants or Program employees will not be admitted to the Program.
- (2) Illnesses and injuries will be handled in a manner to protect the health of all Participants and Program employees.
- (3) Program employees will follow plans to provide emergency care for injured Participants with symptoms of an acute illness as specified in the Program manual.
- (4) Program employees will follow the recommendation of the Texas Department of Health concerning the admission or readmission of any Participant after a communicable disease.

B. Administration of Medication

Program employees will administer medication to a Participant only if:

- (1) Parent(s) complete and sign a medication form that provides authorization for staff to dispense medication with details as to time and dosages.
- (2) Prescription medications are in the original containers labeled with the Participant's name, a date, directions, and the physician's name. Program employees will administer the medication only as stated on the label. Program employees will not administer medication after the expiration date.
- (3) Nonprescription medications are labeled with the Participant's name and the date the medication was brought to the Program. Nonprescription medication must be in the original container. Program employees will administer it only according to label direction.

(4) Medication dispensed will be limited to routine oral ingestion not requiring special knowledge or skills on the part of Program employees. No injections will be administered by the Program employees.

(5) Program employees must ensure medications are inaccessible to Participants or, if it is necessary to keep medications in the refrigerator (when available), medications will be kept separate from food.

C. Toilet Facilities

(1) The Program site will have inside toilets located and equipped so children can use them independently and Program staff can supervise as needed.

(2) There must be one flush toilet for every 30 children. Urinals may be counted in the ratio of toilets to children, but they must not exceed 50% of the total number of toilets.

(3) An appropriate and adequate number of lavatories will be provided.

D. Sanitation

(1) Each Program Site must have adequate light, ventilation, and heat.

(2) Each Program Site must have an adequate supply of water meeting the standards of the Texas Department of Health for drinking water and ensure that it will be supplied to the participants in a sanitary manner.

(3) Program employees must see that garbage is removed from buildings daily.



GARLAND

2023 Parks & Recreation Advisory Board

1. 3. c.

Meeting Date: 03/06/2024

Item Title: PARKS FOUNDATION UPDATE

Summary:

Parks Foundation Update

Background/Additional Information:

Margaret Lucht, Council District 5, will provide the Parks and Recreation board with an update and be available to answer questions.



GARLAND

2023 Parks & Recreation Advisory Board

1. 3. d.

Meeting Date: 03/06/2024

Item Title: HISTORICAL SIGNAGE PROGRAM PRESENTATION

Summary:

Historical Signage Program Presentation

Background/Additional Information:

Kimberly Nurmi, Heritage Crossing Manager, will provide the Parks and Recreation board with an update and be available to answer questions.



GARLAND

2023 Parks & Recreation Advisory Board

1. 3. e.

Meeting Date: 03/06/2024

Item Title: RECREATION SUPERVISOR REPORT

Summary:

Recreation Supervisor Report

Background/Additional Information:

D'Aun Muhlinghaus, Garland Senior Activity Center Supervisor, will provide the Parks and Recreation board with an update and be available to answer questions.



GARLAND

2023 Parks & Recreation Advisory Board

1. 3. f.

Meeting Date: 03/06/2024

Item Title: SOUTH GARLAND LITTLE LEAGUE AND BALL PARK BUNS GRANT

Summary:

South Garland Little League and Ball Park Buns Grant

Background/Additional Information:

Matt Grubisich, Parks Director, and D'Lee Williams, Recreation Director, will provide the Parks and Recreation board with an update and be available to answer questions.



GARLAND

2023 Parks & Recreation Advisory Board

1. 3. g.

Meeting Date: 03/06/2024

Item Title: CAPITAL IMPROVEMENT PROJECTS AND STUDIES - DESIGN & DEVELOPMENT DIVISION
UPDATE

Summary:

Capital Improvement Projects and Studies - Design & Development Division Update

Background/Additional Information:

Mark Ellender, Landscape Architect, has provided the Parks and Recreation board members with a written update on the following: Capital Improvement Projects and Studies - Design & Development Division Update.

Attachments

3-6-2024 DD

CAPITAL IMPROVEMENT PROJECTS AND STUDIES UPDATE

The annual update of the City's Capital Improvements Program (CIP) is complete. Revised Park project schedules and projected debt issuance over the next five years were approved on Feb. 15, 2022.

RECREATION CENTER AND AQUATICS IMPROVEMENTS

- 18364 - GARLAND SENIOR ACTIVITY CENTER RENOVATION AND EXPANSION – 2019 Bond Program – The site layout for the new facility has been established and design is underway.
- 18363 - HOLLABAUGH RECREATION CENTER EXPANSION – 2019 Bond Program – Construction is underway with substantial completion anticipated for March 2024.
- 18365 - HOLFORD RECREATION CENTER AND AQUATICS CENTER – 2019 Bond Program – Construction is underway with substantial completion anticipated mid 2025.
- 18318 – SURF AND SWIM REGIONAL AQUATICS FACILITY – 2019 Bond Program – Kimley Horn and Associates was selected to serve as the prime consultant. Design is complete. Project Bidding is targeted for the week of 3/19.

GENERAL PARK IMPROVEMENTS

- 18590 – LOU HUFF PARK – (cash funded) – Design is underway with consultant, following public engagement feedback meeting held in December, in which staff presented the results of public engagement and initial concept plan.
- 18593 – RICK ODEN SPLASH PAD – (cash funded) – The project aims to construct an 8,500 square foot splashpad in Rick Oden Park. Design is currently underway. Developed concepts will be presented to Parks Board, and the City Council.
- 18592 – WYNN JOYCE PARK – (cash funded) – The project aims to redevelop Wynn Joyce Park. Public engagement is complete. Public engagement results and developed concepts were presented to Parks Board on 2/7. Consultant is currently updating concept plan, based on additional feedback.
- 18591 – KINGSLEY PARK – (cash funded) – Design is underway.
- 18357 – JOHN PAUL JONES PARK – 2019 Bond Program/TPWD – The project aims to address erosion issues along the shoreline, improved boating access from the parking lot, a courtesy dock for boaters, kayak launch, parking lot improvements, and a new permanent restroom. Upon completion of design, TPWD will work with the City on funding towards construction as funding is available. Design is underway.
- 18329 – TUCKERVILLE PARK – 2019 Bond Program – The construction contract was approved by City Council on December 12, 2023. This project is currently under construction.
- 18334 - AUDUBON PARK PICNIC AREA REPAVING – Design is complete. Construction will be pushed to future years as funding allows.
- 18337 - WINDSURF BAY PARK IMPROVEMENTS – Design efforts are on hold until sufficient funding becomes available to address complete shoreline improvements along the lake.

TRAILS AND GREENBELTS

- 18568 – NAAMAN FOREST CONNECTION TRAIL – 2019 Bond Program – Design is underway. This project is a trail connection supported by Dallas County to connect the recently completed trail within Spring Creek Greenbelt to Halff Park and Naaman Forest Blvd. This trail segment will eventually connect with a proposed trail along Brand Rd., north of PG&T.
- 18569 – DUCK CREEK AUDUBON TRAIL – 2019 Bond Program – Design is underway. This project is a trail connection supported by Dallas County to connect Duck Creek Trail at Bill Cody Park to Audubon Park.
- 18570 – CENTRAL PARK WALKING TRAIL – ARPA – Design is underway. This project aims to complete a loop trail around Central Park to connect to the spine trail and the other amenities in the park.

- 32181 – DUCK CREEK SOUTH EXTENSION TRAIL – The construction contract was approved by City Council on November 14, 2023. This project is currently under construction.
- 18354 - MEADOWCREEK BRANCH GREENBELT DRAINAGE IMPROVEMENTS – This project has been re-assigned to the Engineering department, and staff is working to re-engage the design firm to complete the design. Construction is anticipated to begin in 2024.

PLANS AND STUDIES

- NO ACTIVE PLANS OR STUDIES

COMPLETED PROJECTS - 2023

*Note: The status of 2019 Bond projects will be updated through the Project Management Office.

- 18354 – ABLON PARK POND AND PIER IMPROVEMENTS
- 18583 – MONTGOMERY PARK
- 18588 – WATSON PARK
- 18385 – PLAYGROUND REPLACEMENT PROGRAM
- 18374 – EMBREE PARK SPLASH PAD
- 18373 – LON WYNNE PARK SPLASH PAD
- 18320 – GRANGER ANNEX RENOVATION
- 18385 – PLAYGROUND REPLACEMENT PROGRAM
- 18588 – WATSON PARK



GARLAND

2023 Parks & Recreation Advisory Board

1. 3. h.

Meeting Date: 03/06/2024

Item Title: VISIT GARLAND, SPECIAL EVENTS & DOWNTOWN DEVELOPMENT UPDATE

Summary:

Visit Garland, Special Events & Downtown Development Update

Background/Additional Information:

Dana Lodge, CVB & Events Director, has provided the Parks and Recreation board members with a written update on the following: Visit Garland, Special Events & Downtown Development.

Attachments

3-6-2024 CVB & SE



GARLAND
TEXAS MADE HERE

Parks and Recreation Board

Visit Garland, Special Events, & Downtown Development

Visit Garland, CVB

Future Bookings:

- Boardr Skateboarding – March 2024
- NXL Paintball – May 2024
- Pond Hopper Nation – June 2024
- Metroplex Aquatics/American Long Course Swim Meet – July 2024
- TAAF Conference – September 2024
- US Quadball – February 2025
- Code Enforcement Association of Texas (CEAT) – 2025

Leads:

- Region VI Pretreatment Association

Marketing Campaign

- New Year's Day
- Music Made Here – Buffett Beach Band, David Ramirez
- Big Art Day
- Garland Landmark Museum – Night at the Museum, Heritage Handwork, Travels in History
- Saturday Stamps
- Garland Cultural Arts – Los Texmaniacs, Lift Every Voice & Sing, Blind Boys of Alabama
- MLK Parade
- MLK Day
- Garland Pho Real Trail
- Downtown Garland Images
- Lunar New Year – Cali Saigon Mall
- Lakewood Brewing Company
- Dallas News – “Dallas-Fort Worth’s most exciting new restaurants opening in 2024”
- DARTable
- Ferah Tex-Med Kitchen
- TikTok influencer Keith Lee
- This Month in Garland

Visitor Center

- Steady sales through the month of January

Downtown Development Office

- Continued Construction Updates and Business Support
- Downtown Murals – 617 W. State Street, Artist Selected
- Revitalization Program – 509 W. State Street, Refund in progress. Other applications pending
- TIF 1 – Expansion and Extension approved by Council
- Downtown District Website – Full launch
- Downtown Development Office Direct – New Text Message Service
- Saturday Stamps – Campaign entering second quarter
- Downtown Square Activation – Events and Programming plans in place

Special Events

Feb. 2, 2024

- Music Made Here – Plaza Theatre, 521 W. State St.

Feb. 10, 2024

- Urban Market – The Foundry Church, 525 W Avenue A

Special Events

March 1, 2024

- Music Made Here – Downtown Garland Square, 520 W. State St.

March 9, 2024

- Urban Market – Downtown Garland Square, 520 W. State St.

March 29 & 30

- Boardr Skate Tournament – Jon Comer Skatepark, 1010 W. Miller Rd.



GARLAND

2023 Parks & Recreation Advisory Board

1. 3. i.

Meeting Date: 03/06/2024

Item Title: RECREATION DIVISION UPDATE

Summary:

Recreation Division Update

Background/Additional Information:

D'Lee Williams, Recreation Director, provided the Parks and Recreation board members with a written update on the Recreation Division.

- "Viva Havana", a daddy daughter Sweetheart Dance was held on Feb. 3 at the Atrium. Dads and daughters enjoyed an evening dinner, dancing and making special memories.
 - Summer 2024 hiring is underway. Recreation is currently reviewing applications and interviewing for:
 - Summer Camp
 - Aquatics
 - Summer Nutrition
 - **Spring Break Camp**
 - Audubon Recreation Center
 - March 11-15, 8 a.m. - 5 p.m.
 - **Trunk-N-Hunt**
 - Audubon Park
 - March 27, 6-8 p.m.
 - Bunny selfies, games & bounce houses
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GARLAND

2023 Parks & Recreation Advisory Board

1. 3. j.

Meeting Date: 03/06/2024

Item Title: PARK DIVISION UPDATE

Summary:

Park Division Update

Background/Additional Information:

Christopher Lewis, Parks Maintenance Manager, has provided the Parks and Recreation board members with a written update on the following: Park Division Update.

- Pre - emergent herbicide was applied to all athletic fields and the majority of neighborhood parks to prevent weed growth.
 - Various athletic fields were prepared and made ready for opening day to ensure optimal playing conditions.
 - Several wooden park signs were replaced throughout the city to enhance the aesthetic and provide clear information.
 - The moving of medians and right of way was initiated across the city to maintain a neat and orderly appearance.
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