

AGENDA

**CITY COUNCIL WORK SESSION
City of Garland
Work Session Room, City Hall
200 North Fifth Street, Garland, Texas
July 2, 2012**

Council will meet beginning at 5:00 p.m.

Executive Session

- 1. Discuss, deliberate, vote, or take final action on matters related to the City's competitive activity, including information that would, if disclosed, give advantage to competitors or prospective competitors and is reasonably related to one or more of the following categories of information:**
 - generation unit specific and portfolio fixed and variable costs, including forecasts of those costs, capital improvement plans for generation units, and generation unit operating characteristics and outage scheduling;**
 - bidding and pricing information for purchased power, generation and fuel, and Electric Reliability Council of Texas bids, prices, offers, and related services and strategies;**
 - effective fuel and purchased power agreements and fuel transportation arrangements and contracts;**
 - risk management information, contracts, and strategies, including fuel hedging and storage;**
 - plans, studies, proposals, and analyses for system improvements, additions, or sales, other than transmission and distribution system improvements inside the service area for which the public power utility is the sole certificated retail provider; and**
 - customer billing, contract, and usage information, electric power pricing information, system load characteristics, and electric power marketing analyses and strategies. Sec. 551.086; TEX. GOV'T CODE; Sec. 552.133, TEX. GOV'T CODE]**
- a. Consideration of competitive matters relating to the operations of the Texas Municipal Power Agency and Garland Power and Light**
- 2. Personnel matters involving the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear a complaint against an officer or employee. Sec. 551.074, TEX. GOV'T CODE.**
 - a. Consideration of matters involving the appointment of a City Secretary**

DEFINITIONS:

Written Briefing: Items that generally do not require a presentation or discussion by the staff or Council. On these items the staff is seeking direction from the Council or providing information in a written format.

Verbal Briefing: These items do not require written background information or are an update on items previously discussed by the Council.

Regular Item: These items generally require discussion between the Council and staff, boards, commissions, or consultants. These items are often accompanied by a formal presentation followed by discussion.

NOTICE: The City Council may recess from the open session and convene in a closed executive session if the discussion of any of the listed agenda items concerns one or more of the following matters:

(1) Pending/contemplated litigation, settlement offer(s), and matters concerning privileged and unprivileged client information deemed confidential by Rule 1.05 of the Texas Disciplinary Rules of Professional Conduct. Sec. 551.071, TEX. GOV'T CODE.

(2) The purchase, exchange, lease or value of real property, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Sec. 551.072, TEX. GOV'T CODE.

(3) A contract for a prospective gift or donation to the City, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Sec. 551.073, TEX. GOV'T CODE.

(4) Personnel matters involving the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear a complaint against an officer or employee. Sec. 551.074, TEX. GOV'T CODE.

(5) The deployment, or specific occasions for implementation of security personnel or devices. Sec. 551.076, TEX. GOV'T CODE.

(6) Discussions or deliberations regarding commercial or financial information that the City has received from a business prospect that the City seeks to have locate, stay, or expand in or near the territory of the City and with which the City is conducting economic development negotiations; or
to deliberate the offer of a financial or other incentive to a business prospect of the sort described in this provision. Sec. 551.087, TEX. GOV'T CODE.

(7) Discussions, deliberations, votes, or other final action on matters related to the City's competitive activity, including information that would, if disclosed, give advantage to competitors or prospective competitors and is reasonably related to one or more of the following categories of information:

- generation unit specific and portfolio fixed and variable costs, including forecasts of those costs, capital improvement plans for generation units, and generation unit operating characteristics and outage scheduling;
- bidding and pricing information for purchased power, generation and fuel, and Electric Reliability Council of Texas bids, prices, offers, and related services and strategies;
- effective fuel and purchased power agreements and fuel transportation arrangements and contracts;
- risk management information, contracts, and strategies, including fuel hedging and storage;
- plans, studies, proposals, and analyses for system improvements, additions, or sales, other than transmission and distribution system improvements inside the service area for which the public power utility is the sole certificated retail provider; and
- customer billing, contract, and usage information, electric power pricing information, system load characteristics, and electric power marketing analyses and strategies. Sec. 551.086; TEX. GOV'T CODE; Sec. 552.133, TEX. GOV'T CODE]

(6:00) 1. Written Briefings:

a. EMS Fee Ordinance Amendment

Council is requested to consider an ordinance amending the emergency medical service transfer and mileage charges listed in Section 21.26 of Chapter 21, "Fire Prevention and Protection," of the Code of Ordinances. This amendment is needed to correct Ordinance 6497 that was approved on November 1, 2011 which reflected incorrect amounts for transfer and mileage charges. This is a technical correction in the ordinance only. Actual billings have been made based on the correct amount approved by Council as part of the budget process. No one was over billed as a result of this error. If Council concurs, this item will be scheduled for formal consideration at the July 17, 2012 Regular Meeting.

Item	Key Person
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(6:10) 2. Verbal Briefings:

a. Introduction of Fire Command Staff

Knight

Fire Chief Raymond Knight will introduce the current Garland Fire Department Command Staff.

b. Texas Municipal Power Agency Briefing

Mayor

At the request of Mayor Ronald Jones, the City of Garland representatives on the Texas Municipal Power Agency (TMPA) Board of Directors, Jamie Ratliff and Tom Jefferies, will provide a briefing on TMPA's current activities.

c. Garland Goes Green

Cahill/Cox

At the request of Council Members Jim Cahill and Laura Perkins Cox, Council is requested to discuss Garland Goes Green.

d. NTTA Toll Gantries at Highways 190 and 78 **Campbell/Edwards**

At the request of Council Members Tim Campbell and Mayor Pro Tem Preston Edwards, City staff will brief Council regarding the North Texas Tollway Authority (NTTA) toll gantries at Highways 190 and 78.

e. 2012 City Manager Management Agenda **Dollar**

The City Manager will distribute his 2012 Management Agenda that will be reviewed at the 2012 City Council Annual Retreat.

f. City Secretary Position **Council**

Council will discuss the position, duties, function, and role of a city secretary.

3. Discuss Appointments to Boards and Commissions **Council**

- *Douglas Alan Williams – Housing Standards Board (Dodson)*
- *Gabby Reed – Garland Youth Council (Cahill)*
- *Elizabeth Sinclair – Garland Youth Council (Cahill)*

4. Consider the Consent Agenda **Council**

A member of the City Council may ask that an item on the consent agenda for the next regular meeting be pulled from the consent agenda and considered separate from the other consent agenda items. No substantive discussion of that item will take place at this time.

5. Announce Future Agenda Items **Council**

A member of the City Council, with a second by another member, or the Mayor alone, may ask that an item be placed on a future agenda of the City Council or a committee of the City Council. No substantive discussion of that item will take place at this time.

(7:30) 6. Adjourn

Council

(Estimated time to consider)



Meeting: Work Session

Date: July 2, 2012

Policy Report

EMS FEE ORDINANCE AMENDMENT

ISSUE:

A revised Emergency Medical Service (EMS) Fee ordinance is required to be passed in order to correct a mistake in the transfer and mileage charges listed in Section (21.26) of Ordinance 6497. Ordinance 6497 was adopted on November 1, 2011. The revised ordinance reflects the correct amount approved by the City Council as part of the budget process. Actual billings for ambulance service have been made based on the correct amount, which is lower than what is stated in Ordinance 6497. This is a technical correction in the ordinance only. No one was over billed as a result of this error.

OPTIONS:

- (A) Adopt the revised EMS Fee ordinance.
- (B) Do not approve the revised EMS Fee ordinance.

RECOMMENDATION:

Staff recommends Option (A). Approve the revised EMS Fee ordinance. If Council concurs, this item will be scheduled for formal consideration at the July 17, 2012 Regular Meeting.

COUNCIL GOAL:

Financially stable government that supports community needs.

BACKGROUND:

In the course of completing a review, the Internal Audit Department found that the transfer and mileage charges in the current EMS Fee ordinance were incorrect. While the transfer and mileage fee actually being charged reflected the Council's direction, the ordinance reflected an incorrect amount. The actual transfer fees being charged are \$100 lower for each category of service than what is reflected in the current ordinance.

EMS FEE ORDINANCE AMENDMENT

The mileage fee being charged is \$10 per mile, rather than the \$12 per mile stated in Ordinance 6497.

CONSIDERATION:

The revised EMS Fee ordinance accurately reflects the correct EMS Fee structure.

ATTACHMENT:

Revised EMS Fee Ordinance

Submitted By:

Raymond Knight
Fire Chief

Date: June 18, 2012

Approved By:

William E. Dollar
City Manager

Date: June 26, 2012

ORDINANCE NO.

AN ORDINANCE AMENDING CHAPTER 21 “FIRE PREVENTION AND PROTECTION” OF THE CODE OF ORDINANCES OF THE CITY OF GARLAND, TEXAS; PROVIDING A SAVINGS CLAUSE; A SEVERABILITY CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GARLAND, TEXAS:

Section 1

That Section 21.26 of Chapter 21, “Fire Prevention and Protection,” of the Code of Ordinances of the City of Garland, Texas, is hereby amended to read as follows”

“Sec. 21.26 Emergency service provided by Fire Department.

(A) The Fire Department shall provide emergency ambulance service within the City. The Fire Department may provide for emergency ambulance service by using City ambulances, apparatus or equipment, or through an interlocal agreement with another governmental entity. In a catastrophe, the Fire Department may provide emergency ambulance service through the use of the ambulances, apparatus or equipment of another governmental entity, with or without an interlocal agreement, or through the use of private ambulance providers, as determined necessary by the Fire Chief.

(B) The following fees shall be charged for ambulance services provided by the City:

- (1) Basic life support transfer [BLS]: \$450.00 for residents, \$550.00 for non-residents, plus a mileage fee of \$10.00 per mile from the site of pick-up to the hospital.
- (2) Advanced life support transfer [ALS-1] involving two or fewer advanced life support measures: \$500.00 for residents, \$600.00 for non-residents, plus a mileage fee of \$12.00 per mile from the site of pick-up to the hospital.
- (3) Advanced life support transfer [ALS-2] involving three or more advanced life support measures: \$625.00 for residents, \$725.00 for non-residents, plus a mileage fee of \$12.00 per mile from the site of pick-up to the hospital.
- (4) All supplies used in connection with a transfer shall be charged at 125% of the City’s cost.

(C) The person receiving emergency ambulance service and any person contracting for the service shall be responsible for payment of the fee. A hospital requesting emergency ambulance service for the purpose of this article shall be considered the party responsible for payment of the fee. In case of service received by a minor, the parent or guardian shall be responsible for payment of the fee.”

Section 2

That Chapter 21 of the Code of Ordinances of the City of Garland, Texas, shall be and remain in full force and effect save and except as amended by this Ordinance.

Section 3

That the terms and provisions of this Ordinance are severable and are governed by Section 10.06 of the Code of Ordinances, City of Garland, Texas.

Section 4

That this Ordinance shall be and become effective immediately upon and after its passage and approval.

PASSED AND APPROVED this the _____ day of _____, 2012.

CITY OF GARLAND, TEXAS

Mayor

ATTEST:

City Secretary



City Council Item Summary Sheet

☒ Work Session

Date: July 2, 2012

☐ Agenda Item

Introduction of Fire Command Staff

Summary of Request/Problem

Fire Chief Raymond Knight will introduce the current Garland Fire Department Command Staff.

Recommendation/Action Requested and Justification

Submitted By:

Approved By:

William E. Dollar
City Manager



City Council Item Summary Sheet

☒ Work Session

Date: July 2, 2012

☐ Agenda Item

Texas Municipal Power Agency Briefing

Summary of Request/Problem

At the request of Mayor Ronald Jones, the City of Garland representatives on the Texas Municipal Power Agency (TMPA) Board of Directors, Jamie Ratliff and Tom Jefferies, will provide a briefing on TMPA's current activities.

Recommendation/Action Requested and Justification

Council discussion.

Submitted By:

Approved By:

William E. Dollar
City Manager



City Council Item Summary Sheet

☒ Work Session

☐ Agenda Item

Date: July 2, 2012

Garland Goes Green

Summary of Request/Problem

At the request of Council Members Jim Cahill and Laura Perkins Cox, Council is requested to discuss Garland Goes Green.

Recommendation/Action Requested and Justification

Council discussion.

Submitted By:

Approved By:

William E. Dollar
City Manager



City Council Item Summary Sheet

☒ Work Session

Date: July 2, 2012

☐ Agenda Item

NTTA Toll Gantries at Highways 190 and 78

Summary of Request/Problem

At the request of Council Members Tim Campbell and Mayor Pro Tem Preston Edwards, City staff will brief Council regarding the North Texas Tollway Authority (NTTA) toll gantries at Highways 190 and 78.

Recommendation/Action Requested and Justification

Council discussion.

Submitted By:

Approved By:

William E. Dollar
City Manager



City Council Item Summary Sheet

☒ Work Session

Date: July 2, 2012

☐ Agenda Item

2012 City Manager Management Agenda

Summary of Request/Problem

The City Manager will distribute his 2012 Management Agenda that will be reviewed at the 2012 City Council Annual Retreat.

Recommendation/Action Requested and Justification

Council discussion.

Submitted By:

Approved By:

William E. Dollar
City Manager



City Council Item Summary Sheet

☒ Work Session

☐ Agenda Item

Date: July 2, 2012

City Secretary

Summary of Request/Problem

Council will discuss the position, duties, function, and role of a city secretary.

Recommendation/Action Requested and Justification

Council discussion.

Submitted By:

Approved By:

William E. Dollar
City Manager