



AGENDA

**CITY COUNCIL WORK SESSION
City of Garland
Duckworth Building, Goldie Locke Room
217 North Fifth Street
Garland, Texas
November 2, 2015
6:00 p.m.**

DEFINITIONS:

Written Briefing: Items that generally do not require a presentation or discussion by the staff or Council. On these items the staff is seeking direction from the Council or providing information in a written format.

Verbal Briefing: These items do not require written background information or are an update on items previously discussed by the Council.

Regular Item: These items generally require discussion between the Council and staff, boards, commissions, or consultants. These items are often accompanied by a formal presentation followed by discussion.

**[Public comment will not be accepted during Work Session
unless Council determines otherwise.]**

NOTICE: The City Council may recess from the open session and convene in a closed executive session if the discussion of any of the listed agenda items concerns one or more of the following matters:

- (1) Pending/contemplated litigation, settlement offer(s), and matters concerning privileged and unprivileged client information deemed confidential by Rule 1.05 of the Texas Disciplinary Rules of Professional Conduct. Sec. 551.071, TEX. GOV'T CODE.
- (2) The purchase, exchange, lease or value of real property, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Sec. 551.072, TEX. GOV'T CODE.
- (3) A contract for a prospective gift or donation to the City, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Sec. 551.073, TEX. GOV'T CODE.
- (4) Personnel matters involving the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear a complaint against an officer or employee. Sec. 551.074, TEX. GOV'T CODE.
- (5) The deployment, or specific occasions for implementation of security personnel or devices. Sec. 551.076, TEX. GOV'T CODE.
- (6) Discussions or deliberations regarding commercial or financial information that the City has received from a business prospect that the City seeks to have locate, stay, or expand in or near the territory of the City and with which the City is conducting economic development negotiations; or to deliberate the offer of a financial or other incentive to a business prospect of the sort described in this provision. Sec. 551.087, TEX. GOV'T CODE.
- (7) Discussions, deliberations, votes, or other final action on matters related to the City's competitive activity, including information that would, if disclosed, give advantage to competitors or prospective competitors and is reasonably related to one or more of the following categories of information:
 - generation unit specific and portfolio fixed and variable costs, including forecasts of those costs, capital improvement plans for generation units, and generation unit operating characteristics and outage scheduling;
 - bidding and pricing information for purchased power, generation and fuel, and Electric Reliability Council of Texas bids, prices, offers, and related services and strategies;
 - effective fuel and purchased power agreements and fuel transportation arrangements and contracts;
 - risk management information, contracts, and strategies, including fuel hedging and storage;
 - plans, studies, proposals, and analyses for system improvements, additions, or sales, other than transmission and distribution system improvements inside the service area for which the public power utility is the sole certificated retail provider; and
 - customer billing, contract, and usage information, electric power pricing information, system load characteristics, and electric power marketing analyses and strategies. Sec. 551.086; TEX. GOV'T CODE; Sec. 552.133, TEX. GOV'T CODE]

1. Written Briefings:

a. Consider Assistance Request for Nonprofit Special Event 27th Annual Martin Luther King Jr. Parade & Program

The Garland NAACP has requested the Council to consider waiving expenditures for city services required for their events celebrating Martin Luther King Jr. Day on Saturday, January 16, and Sunday, January 17, 2016. The City Council Policy on Special Event Policies and Guidelines (OPNS-29) states that requests from nonprofit organizations for donated services in excess of \$5,000 be brought to the City Council for consideration. Unless otherwise directed by Council, staff will proceed with the proposed assistance for the special event.

b. Abandonment of Extraneous Right-of-Way to the Good Samaritans of Garland

Council is requested to consider abandoning a portion of extraneous right-of-way (ROW) along State Street located at 210 N Twelfth Street. Unless otherwise directed by Council, this item will be scheduled for formal consideration at the November 17, 2015 Regular Meeting.

c. Neighborhood Vitality Matching Grant

Council is requested to consider approving the applications submitted by the following nine neighborhood associations: Brentwood Place, Charleston Commons, The Hills at Firewheel, The Oaks at Firewheel, Rainbow Neighborhood Association, The Shores of Eastern Hills, Town North Village, The Trails Community and Wellington Run. Unless otherwise directed by Council, this item will be scheduled for formal consideration at the November 17, 2015 Regular Meeting.

Item	Key Person
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2. Verbal Briefings:

a. Labor Day Parade After Action Report

Glenn

Jerry Defeo of the Noon Exchange Club will present Council with an after action report on the Labor Day Parade.

b. Eastern Hills Country Club Redevelopment Study Update Guerin

The City engaged a consultant team to evaluate potential uses for the vacant Eastern Hills Country Club property and to facilitate discussions between the property owner, potential developer and the neighboring property owners. An Advisory Committee comprised of representatives of each of the stakeholders was formed to work with the consultant team and City staff. During the August 17, 2015 Work Session, Council directed staff and the consultant team to further approach the members of the Advisory Committee regarding a potential compromise. The consultant team will present the outcome of the discussions with the property owner/proposed developer and the neighborhood representatives to update the Council.

c. Board Appointee Resolution – North Texas Municipal Water District Baker

On October 22, 2015, the City of Garland hosted a Water Discussion for the Member Cities of the North Texas Municipal Water District. Information was shared on several items, including that related to 'governance' of the District Board. Based on discussion, a majority of cities expressed interest in adopting a unified statement to the District regarding the obligation of District Board Members as they serve their respective appointing Member Cities. Council is requested to consider adopting the proposed resolution. This item will be scheduled for formal consideration at the November 3, 2015 Regular Meeting.

d. Residential Address Numbers B.J. Williams/Campbell

At the request of Mayor Pro Tem B.J. Williams and Council Member Tim Campbell, Code Compliance and Fire staff will discuss the current requirements for residential rear alleyway address numbers and recommended changes to the Fire Code.

e. Update on IH-635 East Project Dodson/Stamley

At the request of Deputy Mayor Pro Tem Lori Barnett Dodson and Council Member Stephen W. Stamley, staff will provide a status report on the IH-635 East Project.

3. Discuss Appointments to Boards and Commissions Council

Council Member Jim Cahill

- Ana Maria DeYoung – Community Multicultural Commission

4. Consider the Consent Agenda Council

A member of the City Council may ask that an item on the consent agenda for the next regular meeting be pulled from the consent agenda and considered separate from the other consent agenda items. No substantive discussion of that item will take place at this time.

5. Announce Future Agenda Items Council

A member of the City Council, with a second by another member, or the Mayor alone, may ask that an item be placed on a future agenda of the City Council or a committee of the City Council. No substantive discussion of that item will take place at this time.

6. Council will move into Executive Session Council

**EXECUTIVE SESSION
AGENDA**

- 1. Discussions or deliberations regarding commercial or financial information that the City has received from a business prospect that the City seeks to have locate, stay, or expand in or near the territory of the City and with which the City is conducting economic development negotiations; or to deliberate the offer of a financial or other incentive to a business prospect of the sort described in this provision. Sec. 551.087, TEX. GOV'T CODE.**
 - **A commercial project proposed to be located in southwest Garland, near the general vicinity of South Jupiter and West Miller Roads**
 - **A manufacturing project proposed to be located in southwest Garland, near the general vicinity of South Jupiter and West Miller Roads**

- A manufacturing project proposed to be located in southwest Garland, near the general vicinity of South Shiloh and West Miller Roads
 - A commercial project proposed to be located in north Garland, near the general vicinity of Lookout Drive and Telecom Parkway
 - A commercial project proposed to be located in north Garland, near the general vicinity of West Campbell Road and State Highway 190
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7. Adjourn

Council



Policy Report

CONSIDER ASSISTANCE REQUEST FOR NONPROFIT SPECIAL EVENT 27TH ANNUAL MARTIN LUTHER KING JR PARADE & PROGRAM

ISSUE

The Garland NAACP has requested the City Council to consider waiving expenditures for city services required for their events celebrating Martin Luther King Jr. Day on Saturday, January 16, and Sunday, January 17, 2016. The City Council Policy on Special Event Policies and Guidelines (OPNS-29) states that requests from nonprofit organizations for donated services in excess of \$5,000 be brought to the City Council for consideration.

OPTIONS

The City Council may: 1) approve the proposed recommendations for special events assistance, 2) deny or revise proposed funding levels, or 3) return the item to staff for further review and recommendations.

RECOMMENDATION

Staff recommends the City Council approve funding assistance (waiving fees and charges for City services) in the amount of \$9,000 for the Annual Martin Luther King, Jr. Parade & March and the MLK Youth Extravaganza.

City departmental fees to be waived include:

Police:	\$ 7500	(traffic control & security)
Transportation:	\$ 450	(installation and removal of barricades)
Environmental Waste:	\$ 350	(installation and removal of waste containers)
Cultural Arts Facilities:	\$ 700	(Brownlee Auditorium rental fee)

Unless otherwise directed by Council, staff will proceed with the proposed assistance for the special event.

COUNCIL GOAL

Sustainable Quality Development and Redevelopment
Financially Stable Government with Tax Base that Supports Community Needs
Defends Rightful Powers of Municipalities
Fully Informed and Engaged Citizenry
Consistent Delivery of Reliable City Services
Safe, Family-Friendly Neighborhoods
Embrace Diversity

BACKGROUND

This annual event spotlights the unity among Garland's diverse communities. The parade will begin at 10 a.m. on Saturday, January 16, ending at the Granville Arts Center Brownlee Auditorium for a commemorative program that is free to the public.

The MLK Youth Extravaganza (showcasing dance, step routines and military style drills) takes place at the Granville Arts Center Brownlee Auditorium at 4 pm on Sunday, January 17, and is also free to the public.

By assisting various nonprofit organizations through the donation of City services for the nonprofits' special events, the City promotes and celebrates the diversity and vitality of the community. From parades and festivals to various multicultural events, the City of Garland is showcased through the efforts of these nonprofit organizations.

CONSIDERATION

The 2015-16 annual operating budget has \$30,500 budgeted in the General Fund to provide assistance in covering fees and expenses for City services for special events hosted by nonprofit organizations. The proposed assistance for the Martin Luther King, Jr., Parade & March is within the budgeted amount.

ATTACHMENT(None)

Submitted By:

Approved By:

Warren Bird, Recreation Director
Parks, Recreation & Cultural Services

Bryan L. Bradford
City Manager

Date: October 26, 2015

Date: October 27, 2015



Meeting: Work Session

Date: November 2, 2015

Policy Report

ABANDONMENT OF EXTRANEIOUS RIGHT-OF-WAY TO THE GOOD SAMARITANS OF GARLAND

ISSUE

Consider abandoning a portion of extraneous right-of-way (ROW) along State Street located at 210 N. Twelfth Street.

OPTIONS

1. Abandon a portion of extraneous ROW along State Street at 210 N. Twelfth Street to the Good Samaritans of Garland.
2. Take no action.

RECOMMENDATION

Approve Option 1. Unless otherwise directed by Council, this item will be scheduled for formal consideration at the November 17, 2015 Regular Meeting.

COUNCIL GOAL

Sustainable Quality Development and Redevelopment
Financially Stable Government with Tax Base that Supports Community Needs
Safe, Family-Friendly Neighborhoods

BACKGROUND

The City acquired 210 N. Twelfth Street for the extension of State Street from Tenth Street to Twelfth Street in 1962. The street was constructed on an angle resulting in triangular shaped piece of property adjacent to 214 N. Twelfth Street. Per City Ordinances, the adjacent land owner is responsible for typical maintenance of the ROW adjacent to their property. This includes watering, mowing, trimming, etc...

The Good Samaritans of Garland purchased the adjacent property at 214 N. Twelfth Street in 2003. Over the past 12 years their outreach program to Garland residents has increased requiring the need for additional space. The Good Samaritans of Garland are proposing expansion of their current facilities and with that expansion they

approached the City requesting the abandonment of the extraneous ROW adjacent to their property.

The extraneous ROW parcel is triangular in shape and is not of adequate size or shape to be developed as a separate lot. The City does not have any proposed use for the parcel of land. The Good Samaritans of Garland are the only adjacent property owner to this parcel of land.

According to Dallas County Appraisal District (DCAD), the land value for 214 N. Twelfth Street is \$3.00 per square foot. Based on this information, the extraneous ROW (4,350 SF) would be valued at \$13,050.

The City Attorney's Office advised that the City is authorized under State law (LCG 272.001(b) (1)) to convey real property to abutting landowners for less than fair market value where the land or real property because of its size or shape, or small area, cannot be used independently under its current zoning or under applicable subdivision or other development control ordinances.

CONSIDERATION

1. The extraneous ROW is no longer required due as all of State Street improvements are complete for this area. The limited size and shape of the parcel does not allow the land to be developed as a separate lot. The abandonment would allow the Good Samaritans of Garland to proceed with the proposed expansion an improvements of their entire site, allowing better utilization of the property.
2. The City Attorney's Office has reviewed this information.

ATTACHMENTS

1. Location Map
2. Extraneous R.O.W. Abandonment Instruments
3. Original Request to Abandon the ROW from Good Samaritans of Garland

Submitted By:

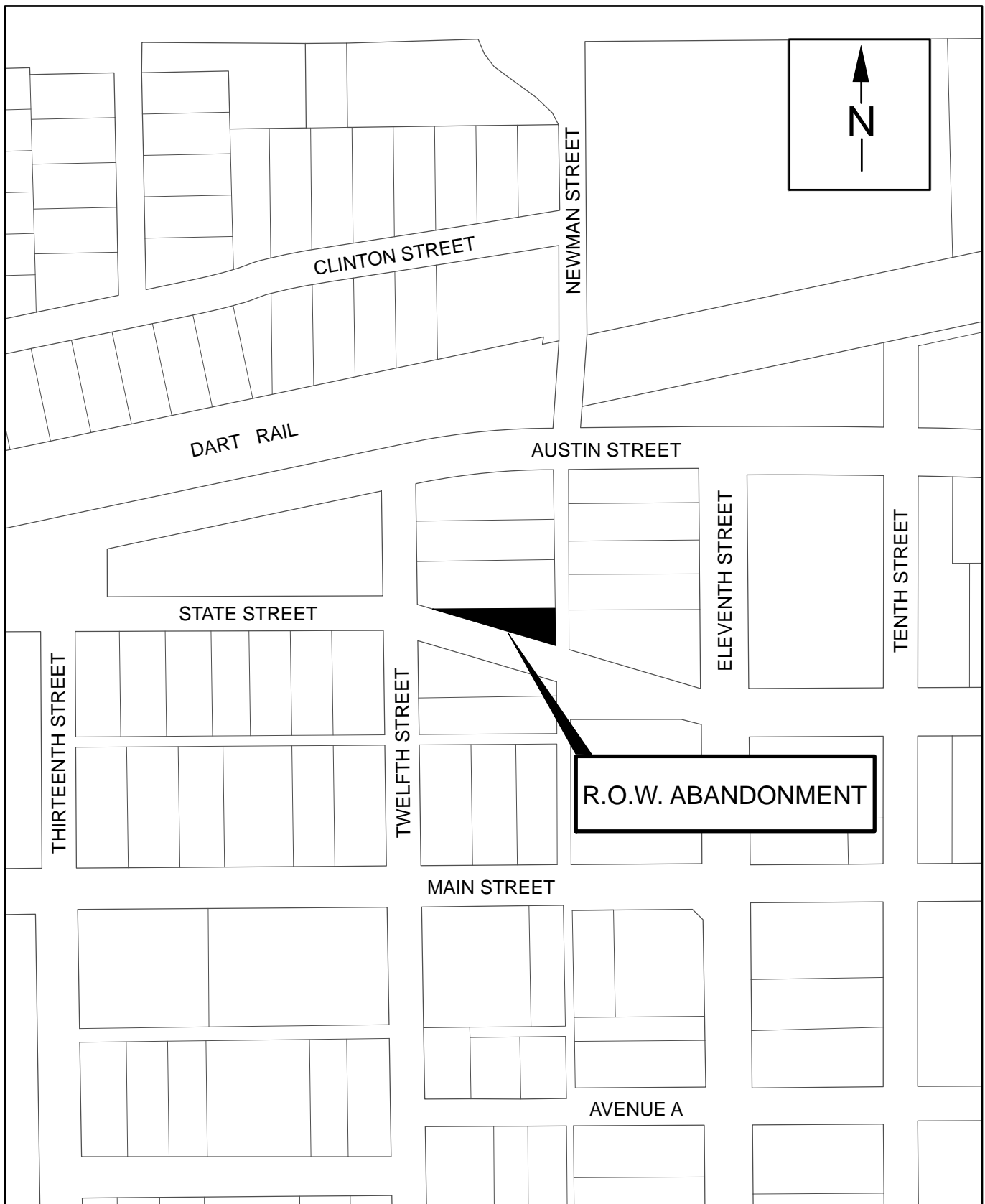
Michael C. Polocek, P.E.
Director of Engineering

Date: November 2, 2015

Approved By:

Bryan L. Bradford
City Manager

Date: November 2, 2015



STATE STREET EXTRANEOUS R.O.W. ABANDONMENT

Scale: 1"=200'
File: StateSt.mxd
Date: 10/26/2015
Drawn: jmk

SHEET
1
OF
1

EXHIBIT "A"

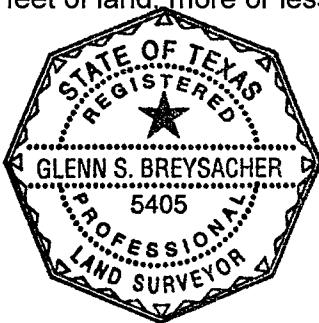
BEING a tract of land located on State Street in the City of Garland, Texas and being situated in the Joel Crumpacker Survey, Abstract No. 328, Dallas County, Texas and being part of Lot 4 and part of Lot 5 of James Terrace, First Installment, an addition to the City of Garland, Texas as recorded in Volume 2 Page 244 of the Map Records of Dallas County, Texas and being a part of that same tract of land conveyed to the City of Garland, Texas, a municipal corporation, in deed recorded in Volume 5556 Page 623 of the Deed Records of Dallas County, Texas and being more particularly described as follows:


COMMENCING at a 1" iron pipe found for the northwest corner of Lot 3 of said addition and being in the East right-of-way line of Twelfth Street (50' R.O.W.); thence South along the West line of said Lot 3 and said East right-of-way line passing the northwest corner of said Lot 4 at 51.15 feet and continuing for a total distance of 67.82 feet to 'X' set for the Northwest corner of said City of Garland tract; thence East along the North line of said City of Garland tract 30.93 feet to a 1/2" iron rod with yellow plastic cap stamped "RPLS 5405" set for corner and **POINT OF BEGINNING**;

THENCE EAST along said North line of City of Garland tract 169.37 feet to a 1/2" iron rod found for the Northeast corner of said City of Garland tract and being in the West line of a variable width alley;

THENCE South 00 deg. 04 min. 13 sec. East along the East line of said City of Garland tract and said west line of variable width alley passing the Southeast corner of said Lot 4 at 33.33 feet and continuing for a total distance of 51.37 feet to a 1/2" iron rod with yellow plastic cap stamped "RPLS 5405" set for corner and being in the northeasterly right-of-way line of State Street, generally being a 60' right-of-way at this point by virtue of this description;

THENCE North 73 deg. 08 min. 02 sec. West along said northeasterly right-of-way line of State Street 177.05 feet to the **POINT OF BEGINNING** and containing **4350** square feet of land, more or less.



 8/27/02
GLENN S. BREYSACHER
Registered Professional Land Surveyor No. 5405

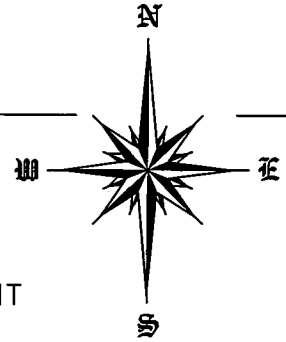
BASIS OF BEARINGS:

EAST RIGHT-OF-WAY LINE OF TWELFTH STREET (50' R.O.W.) SHOWN AS NORTH ON PLAT OF JAMES TERRACE, FIRST INSTALLMENT, VOL. 2 PG. 244, M.R.D.C.T., BETWEEN CONTROLLING MONUMENTS (CM).

EXHIBIT "A"

4,350 SQ. FT. TRACT

COMMENCING POINT
1" I.R.F. (CM)



ALLEY (VARIABLE WIDTH)

LOT 3

JAMES TERRACE FIRST INSTALLMENT
VOL. 2 PG. 244 M.R.D.C.T.

214 TWELFTH ST.
ONE STORY FRAME

TWELFTH STREET (50' R.O.W.)

SOUTH 67.82'

POINT OF BEGINNING
1/2" C.I.R.S.

PART OF LOT 4
EAST

CHAIN LINK FENCE ON LINE

30.93' EAST

169.37'

LOT 4

PART OF LOT 4

4350 SQ.FT.

177.05'
N 73°08'02" W

51.37'

PART OF LOT 5

1/2" C.I.R.S.

STATE

CITY OF GARLAND
V. 5556 P. 623

LOT 5

N 89°31'58" E
37.85'

1/2" I.R.F.

STREET

S 73°08'02" E

TOMMY COOKSEY
CALLED 9,344 S.F.
V. 83069 P. 3308
D.R.D.C.T.

LOT 6

ALL MONUMENTS SET ARE 1/2" IRON RODS
WITH YELLOW PLASTIC CAP STAMPED
"RPLS 5405".

BASIS OF BEARINGS:

EAST RIGHT-OF-WAY LINE OF TWELFTH STREET (50' R.O.W.) SHOWN AS
NORTH ON PLAT OF JAMES TERRACE, FIRST INSTALLMENT, VOL. 2 PG.
244, M.R.D.C.T., BETWEEN CONTROLLING MONUMENTS (CM).



SCALE- 1"=30'

GARLAND
ENGINEERING DEPARTMENT

EXHIBIT "A"
4,350 SQ. FT. TRACT

PATH: GSB\C:\DWG\MISC\208SJT.DWG

DRAWN: GSB
DATE: 8/02
SCALE: 1" = 30'

September 18, 2015

Since our humble beginning in the early 1980's, Good Samaritans of Garland, Inc. has provided food and utility assistance to the residents of Garland as well as the families served by GISD in Rowlett and Sachse. Although our service area includes these three cities, over 95% of our clients are Garland residents. As the population has grown, so have the needs of our citizens. As our population has aged, we find many more senior citizens in need of both food and utility assistance as their expenses now exceed their social security or other retirement income. The same is true for many of our disabled neighbors. Additionally, the working poor earning minimum wage often face difficult choices when providing food for their families. Many times, unexpected expenses such as medical expenses or car repairs will necessitate the choice between those needs and adequate pantry supplies.

Thankfully, Good Sam has continued to meet these ever increasing demands over the years. However, these increased demands have overwhelmed our small food pantry. Last year, we distributed more than 488,000 pounds of food to our clients. Today, we are providing assistance every month to more than 950 of our neighbors in Garland, Rowlett and Sachse. And, if our current trends continue, we will distribute more than 570,000 pounds of food this year—almost a 17% increase over 2014.

Today our forecasts indicate that these numbers will continue to increase. Currently, we are interviewing 15 to 20 potential new clients every week. Now the good news is that the North Texas Food Bank, our community partners, our loyal donors and our outstanding volunteers are stepping up to these challenges by providing us additional resources. But, our current building is simply inadequate to meet not only our current need, but our future demands as well. Quite simply, we have out grown our current space. To facilitate our needed expansion, we need the help of the City of Garland.

The small property we currently own at 214 N. 12th Street limits the amount of expansion space we can add. Our current estimates are that we need an additional 3,500 to 4,000 SF of space. Part of the needed expansion would include some limited office space, but the overwhelming majority would be for increasing the size of the food pantry operations. Based upon the current code, it appears that the maximum space that could be added on the existing property is approximately 2,448 SF—only about 55% of our projected needs.

However, the City of Garland has the perfect opportunity to help support our assistance programs. On the south side of our property, between the current Good Sam facility and State Street, the City of Garland owns a triangular shaped property containing approximately 4,350 SF of undevelopable land. It appears this “wedge” was “left over” after State Street was connected between 11th and 12th sometime in the past. The property is of no value to the City of Garland. It generates no tax revenue. It cannot be developed. It is simply an unused, valueless piece of property that Good Sam must maintain. By donating this small tract of land to Good Sam, the City of Garland would provide us the opportunity to meet our expansion needs

and provide a larger impact to the underserved Garland community. This additional property, once re-platted, would give Good Sam enough land to add approximately 3,650 SF of new facilities—meeting more than 90% of our immediate needs.

As we noted previously, Good Sam is blessed with loyal donors, great community partners and outstanding volunteers; however, we simply do not have the funds to purchase the land. Currently, we operate on an extremely tight budget with extraordinary low overhead. As of the end of August, our total donations were just over \$808,000, while our direct client assistance for the same period was almost \$721,000. Good Sam operates with very low administration costs of less than 11%. In fact, we administer two grant programs of almost \$100,000 per year in which 100% of the grant funds go directly for utility assistance for residents of Garland. Operating on such a tight budget ensures great stewardship of our resources, thereby allowing our assistance programs to benefit from almost 90 cents of every dollar donated to Good Sam. Because we choose to use the overwhelming majority of our donations for the underserved of Garland, we do not have the funds that will allow us to purchase this tract of land.

Therefore, we respectfully request the City of Garland support our desire to increase service within our community by donating this tract of land to Good Samaritans of Garland, Inc. for us to utilize in our expansion plans.

Attached are two drawings indicating the potential sizes of possible expansion based upon the current property size as well as the revised property size if the City of Garland grants our request.

Respectfully submitted,

David Gibbons
Treasurer, Good Samaritans of Garland, Inc.



Meeting: Work Session

Date: November 2, 2015

Policy Report

NEIGHBORHOOD VITALITY MATCHING GRANT

ISSUE

Review Neighborhood Vitality Matching Grant applications.

OPTIONS

1. Approve applications as submitted.
2. Approve applications with modifications
3. Deny approval of applications

RECOMMENDATION

The Community Services Committee recommends approval for the applications submitted by the following nine neighborhoods associations: Brentwood Place, Charleston Commons, The Hills at Firewheel, The Oaks at Firewheel, Rainbow Neighborhood Association, The Shores of Eastern Hills, Town North Village, The Trails Community and Wellington Run. Unless otherwise directed by Council, this item will be scheduled for formal consideration at the November 17, 2015 Regular Meeting.

COUNCIL GOAL

Safe, Family-Friendly Neighborhoods

BACKGROUND

Proposition 6 was approved by Garland voters in May 2004 and included \$5,000,000 for the Neighborhood Vitality Matching Grant Program. Council has previously indicated that funds would be made available annually for neighborhood improvement projects. The Community Services Committee reviewed the application on October 19, 2015. Preliminary bids obtained by the applicants total \$148,324. Of this amount, funding requests total \$118,523 with the difference of \$29,801 coming from matching funds provided by the applicants.

CONSIDERATION

1. According to the program guidelines, approximately \$500,000 will be available annually for the grant program. These funds will be appropriated as part of the annual Capital Improvement Program for approved Neighborhood Vitality projects.
2. Staff has reviewed the applications to ensure compliance with the program guidelines. Issues identified during the review process are indicated on the project summary sheets. Costs may vary after awards are made and final bids are received.

ATTACHMENT(S)

Project Summaries

Submitted By:

Laura Castillo
Neighborhood Vitality Specialist

Date: October 20, 2015

Reviewed By:

Neil Montgomery
Senior Managing Director

Date: October 20, 2015

Reviewed By:

Bryan L. Bradford
City Manager

Date: October 22, 2015

Neighborhood Vitality Matching Grant

Project Summary

Association/Group: Brentwood Place

Project Cost: \$8,505

Project Name: Neighborhood Recognition Signs

Fund Request: \$7,655

Council District: 7

Match: \$850

Project Description

The applicants request 30 street sign toppers, 24 of which to be installed. Also, the applicants requests as well as two large Brentwood Place boulder monument entrance signs with a surrounding flower bed.

Comments

Sign toppers have been approved by the Streets department.

Staff Recommendation

Project is eligible under current guidelines.

Neighborhood Vitality Matching Grant

Project Summary

Association/Group: Charleston Commons

Project Cost: \$26,495

Project Name: Goose Creek Parkway Park
Improvements

Fund Request: \$21,196

Council District: 8

Match: \$5,299

Project Description

The applicants request landscaping and irrigation to the common area around their pavilion to increase the aesthetics for the park area.

Comments

The application notes that the Association is prepared to increase its maintenance budget due to increased landscaping and water use.

Staff Recommendation

This project is eligible under the current guidelines.

Neighborhood Vitality Matching Grant

Project Summary

Association/Group: Hills at Firewheel

Project Cost: \$70,512

Project Name: Neighborhood Beautification

Fund Request: \$52,884

Council District: 1

Match: \$ 17,628

Project Description

The applicant requests funding to:

- Add American flags and flag poles for display on national holidays and patriotic occasions.
- Improve and complete boundary screening plantings along metal fence line along Campbell road.
- Add trees behind monument signage walls (with irrigation system relocation and rebuild), add crape myrtles, finish bush row to Garland Ave. at Sagebrush Trail.
- Add river rock and landscape boulders, and masonry landscape beds with plantings to Blackwood corridor (with new solar powered drip irrigation zone and controller).
- Build a monument sign along Water Oak Pond corridor.
- Replace and re-pour six street sections.

Comments

- Flags would not be an eligible use of matching grant funds due to their not being considered a “capital” or “durable” good. Poles, brackets and installation of hardware are appropriate.

Staff Recommendation

Recommend approval of all items eligible under the current guidelines.

Neighborhood Vitality Matching Grant

Project Summary

Association/Group: The Oaks at Firewheel

Project Cost: \$950

Project Name: French Drain Installation

Fund Request: \$850

Council District: 1

Match: \$100

Project Description

The applicants are requesting funding to install a French drain to direct runoff water onto the street.

Comments

The proposed project is a short-term solution that may not fix the drainage issue. If the project is approved, the applicant should plan for permits to cut the sidewalk and curb, and also a ROW permit. Contractors must be registered and authorized to work in the City's ROW. The applicant should also plan for a License Agreement to be attached to the property for the private improvements installed within the City Right of Way.

Staff Recommendation

This is not an optimal solution, but it is the best option available without a considerable expenditure. Since there is no inlet to connect a drainage pipe to, the water will be diverted to the street. The applicant should be aware that the water present today will still be present, but in a different location. Thus, any issues with concrete stain, slickness, or freeze hazards will occur where the water is diverted. If the project is approved, staff recommends installing a 4" pipe and reducing to a 3" pipe at the curb per the City of Garland Standard Curb Drain Detail (see attached).

Neighborhood Vitality Matching Grant

Project Summary

Association/Group: Rainbow Neighborhood
Association

Project Cost: \$239

Project Name: Sign Toppers

Fund Request: \$215

Council District: 2

Match: \$24

Project Description

The applicants request to install two sign toppers to the two entrances to their neighborhood off of Hwy 66 and Parker, and Hwy. 66 and Davidson.

Comments

We have worked with the applicant to identify the optimal placement of the two signs. The sign topper design has been approved by the Streets department.

Staff Recommendation

The project is eligible under current guidelines.

Neighborhood Vitality Matching Grant

Project Summary

Association/Group: Shores of Eastern Hills

Project Cost: \$14,000

Project Name: Neighborhood Park Sign

Fund Request: \$12,000

Council District: 3

Match: \$2,000

Project Description

The applicants request funding to install a brick sign for their neighborhood park.

Comments

Applicants must secure necessary permits for sign and attend pre-submittal meeting if needed.

Staff Recommendation

This project is eligible under the current guidelines.

Neighborhood Vitality Matching Grant

Project Summary

Association/Group: Town North Village

Project Cost: \$22,750

Project Name: Additional Lighting/Entrance
Way Sign

Fund Request: \$19,337

Council District: 6

Match: \$3,413

Project Description

The applicants request installation of 9 additional streetlights for safety reasons as well as a masonry sign to promote neighborhood pride.

Comments

Applicants must secure appropriate permits and attend pre-submittal meetings if necessary. The applicants have worked with GPL for quotes and placement of the lights.

Staff Recommendation

This project is eligible under the current guidelines.

Neighborhood Vitality Matching Grant

Project Summary

Association/Group: The Trails Community

Project Cost: \$1,700

Project Name: Speed Hump

Fund Request: \$1,530

Council District: 8

Match: \$170

Project Description

The applicants request installation of speed humps in the 300 block of Trail View Lane for safety reasons.

Comments

Approval of speed humps must follow the current process managed by the Transportation Department.

Staff Recommendation

This project is eligible under the current guidelines.

Neighborhood Vitality Matching Grant

Project Summary

Association/Group: Wellington Run

Project Cost: \$3,173

Project Name: Living Wall with Drip Irrigation

Fund Request: \$2,856

Council District: 3

Match: \$317

Project Description

The applicants request installation a “living wall” of pampas grass with drip irrigation along the boundary line between their water retention pond and an open field between the neighborhood and Lakeview High School. Throughout the years, they have experienced littering, vandalism, school fights and drug problems because of the open area adjacent to the school and feel that the living wall will provide a safer neighborhood for the homeowners and the students once the open area is closed to through traffic.

Comments

Staff Recommendation

This project is eligible under the current guidelines.



City Council Item Summary Sheet

☒ Work Session

Date: November 2, 2015

☐ Agenda Item

Labor Day Parade After Action Report

Summary of Request/Problem

Jerry Defeo of the Noon Exchange Club will present Council with an after action report on the Labor Day Parade.

Recommendation/Action Requested and Justification

Council discussion.

Submitted By:

Approved By:

Bryan L. Bradford
City Manager



City Council Item Summary Sheet

☒ **Work Session**

Date: November 2, 2015

☐ **Agenda Item**

Eastern Hills Country Club Redevelopment Study Update

Summary of Request/Problem

The City engaged a consultant team to evaluate potential uses for the vacant Eastern Hills Country Club property and to facilitate discussions between the property owner, potential developer and the neighboring property owners. An Advisory Committee comprised of representatives of each of the stakeholders was formed to work with the consultant team and City staff. During the August 17, 2015 work session, the Council directed staff and the consultant team to further approach the members of the advisory committee regarding a potential compromise. The consultant team will present the outcome of the discussions with the property owner/proposed developer and the neighborhood representatives to update the Council.

Recommendation/Action Requested and Justification

Presentation and Discussion only.

Submitted By:

**Will Guerin, AICP
Planning Director**

Approved By:

**Bryan L. Bradford
City Manager**



City Council Item Summary Sheet

☒ **Work Session**

Date: November 2, 2015

☐ **Agenda Item**

Board Appointee Resolution - North Texas Municipal Water District

Summary of Request/Problem

On October 22, the City of Garland hosted a Water Discussion for the Member Cities of the North Texas Municipal Water District. Information was shared on several items, including that related to 'governance' of the District Board. Based on discussion, a majority of cities expressed interest in adopting a unified statement to the District regarding the obligation of District Board Members as they serve their respective appointing Member Cities.

The attached Resolution is similar in statement and purpose to those being presented to other Member Cities of the District.

Recommendation/Action Requested and Justification

Council is asked to consider adopting the proposed Resolution. This item is scheduled for consideration at the November 3, 2015 Regular Meeting.

Submitted By:

John Baker, PE
Assistant City Manager

Approved By:

Bryan L. Bradford
City Manager

RESOLUTION NO.

A RESOLUTION RELATING TO THE POWER OF THE CITY COUNCIL TO APPOINT AND REMOVE ITS BOARD AND COMMISSION APPOINTEES; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City Council has the right and obligation, by law and under the Garland City Charter, to appoint community representatives to serve on boards and commissions, both internal and external to the City, to represent the interests of the City of Garland; and

WHEREAS, the power to appoint representatives assists the City Council in its ability to effectively govern; and

WHEREAS, the power to appoint and remove board or commission members appointed by the City Council is specifically provided in Article IV, Section 2 of the Garland City Charter; and

WHEREAS, the City is commendably represented on the North Texas Municipal Water District (NTMWD) board of directors by two excellent representatives, Mr. Don Gordon and Mr. Jack May, whose service to the people of Garland is to be applauded; and

WHEREAS, it is in the best interest of the City, as a Member City of the NTMWD, to make clear its position regarding the governance of NTMWD by and between Garland, the NTMWD, and other NTMWD Member Cities;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GARLAND, TEXAS:

Section 1

The City Council of the City of Garland, Texas proclaims that all board and commission appointees of the City Council, including its appointees to the North Texas Municipal Water District Board of Directors, serve at the will of the City Council.

Section 2

The City Council of the City of Garland, Texas requests that the NTMWD Board place an item on its agenda for consideration and approval at the Board's December 2015 regular meeting acknowledging that the NTMWD Board Members serve at the will of their respective appointing Member Cities.

Section 3

That this Resolution shall be and become effective immediately upon and after its adoption and approval.

PASSED AND APPROVED this the _____ day of November, 2015.

CITY OF GARLAND, TEXAS

Mayor

ATTEST:

City Secretary



City Council Item Summary Sheet

☒ **Work Session**

Date: November 2, 2015

☐ **Agenda Item**

Residential Address Numbers

Summary of Request/Problem

At the request of Mayor Pro Tem B. J. Williams and Council Member Tim Campbell, Code Compliance and Fire staff will discuss the current requirements for residential rear alleyway address numbers and recommended changes to the Fire Code.

Recommendation/Action Requested and Justification

Council discussion.

Submitted By:

Richard Briley
Managing Director
Health & Code Compliance

Approved By:

Bryan L. Bradford
City Manager



GARLAND

RESIDENTIAL ADDRESS NUMBERS

November 2, 2015

Ray Knight, Fire Chief

Mike Vanbuskirk, Fire Marshall

Richard Briley, Managing Director of Health

Steve Killen, Director of Code Compliance

Background

- **Section 505.1** of the Fire Code requires: “The correct address number of a premises shall be attached to all new and existing buildings or structures in a place and position as to be plainly visible and legible from the street fronting the premises and **from the rear alley of a premises, if an alley is present.**”
- Code Compliance Inspectors are assigned with enforcement responsibilities for this section of the Fire Code.

Background



- In June, Code Compliance Inspectors noted no visible address numbers in a rear alley just off Northwest Highway. It was later noted that there is no access for emergency crews from the alley into the back yards.











Proposed Change to Fire Code

- Staff recommends to simply match Fire Code Section 505.1 to Residential Code 319.1 which states:

“Exception: If there is no access to the rear of the property from a street, alley, public way, common area or easement, address posting is required on the front of the structure only.”

- In the interim, Code Compliance Enforcement Policies will meet this recommendation until the Fire Code can be amended.



GARLAND



City Council Item Summary Sheet

☒ Work Session

Date: November 2, 2015

☐ Agenda Item

Update on IH-635 East Project

Summary of Request/Problem

At the request of Deputy Mayor Pro Tem Lori Barnett Dodson and Council Member Stephen W. Stanley, staff will provide a status report on the IH-635 East Project.

Recommendation/Action Requested and Justification

Council discussion.

Submitted By:

Approved By:

Bryan L. Bradford
City Manager



City Council Item Summary Sheet

☒ Work Session

Date: November 2, 2015

☐ Agenda Item

Boards and Commissions

Summary of Request/Problem

Council is requested to consider appointments to Boards and Commission.

Recommendation/Action Requested and Justification

Council discussion.

Submitted By:

Approved By:

Bryan L. Bradford
City Manager